

 	<p>माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय Office of the Principal Chief Commissioner of GST &amp; Central Excise तमिलनाडु एवं पुदुच्चेरी, चेन्नई अंचल Tamilnadu &amp; Puducherry, Chennai Zone जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई – 600 034 GST Bhawan, No.26/1, Mahatma Gandhi Road, Chennai –600 034 ई-मेल / Email: <a href="mailto:ccaestt-prcco@gov.in">ccaestt-prcco@gov.in</a>/<a href="mailto:cca.estt.section@gmail.com">cca.estt.section@gmail.com</a> दूरभाष / Ph: 28331011 फ़ैक्स / Fax: 044-28331050/1015</p>	 <p>वैश्व कृतकम् ONE EARTH - ONE FAMILY - ONE FUTURE</p>
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सी.सं./C.No.GCCO/II/34/7/2023-CCA-ESTT

दिनांक/ Date: / 09 / 2023

सेवा में/To :

The Chief Commissioner of Customs ( Prev. ), Trichy.  
The Principal Commissioner / Commissioner of GST and Central Excise,  
Chennai North / South / Outer / Audit-I / Audit – II / Appeals – I /  
Appeals – II / Coimbatore GST / Coimbatore Audit / Coimbatore Appeals /  
Madurai / Salem / Trichy.

महोदय / Sir / Madam,

विषय / Sub : Estt. (CCA) – Draft Seniority list in the grade of  
PRIVATE SECRETARY as on 01-08-2023 in the combined  
Tamilnadu and Puducherry Chennai GST and Central  
Excise Commissionerates- Circulation-Regarding.

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The Draft Seniority list as on 01-08-2023 in the grade of PRIVATE SECRETARY is prepared as per orders in force, is enclosed for circulation among all the PRIVATE SECRETARY under your jurisdiction.

02. The Seniority list consists of two parts, 'Annexure-A' containing the names of PRIVATE SECRETARY available and 'Annexure-B' containing the names of the PRIVATE SECRETARY who were enlisted in the Seniority list issued on 01-11-2021, but since vacated the post as on 01-08-2023 on various events indicated against each.

03. The Draft Seniority list may please be circulated among the PRIVATE SECRETARY as appearing in Annexure-A of the Seniority List and dated acknowledgement from each individual obtained in the enclosed format forwarded to reach this office on or before 15.10.2023. Representations requesting any correction with reference to the discrepancies noticed in the entries in the Draft Seniority list, if any, shall be made within 15 days from the date of issue of this Seniority list and the same may please be forwarded along with relevant documents in respect of the individual's claim duly verified and attested by the Administrative Officer concerned.

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The individuals may also be informed that once they accept the fixation of Seniority and furnishes the acknowledgement, further representations will not be entertained. Also, if representations on any discrepancy in the fixation of seniority are received after the above mentioned date it will not be entertained. The particulars pertaining to the columns which are left blank may also be sent to this office for incorporating the same in the Seniority list at the time of its finalisation.

04. The particulars incorporated in the Seniority lists may please be verified with the Service Books of the officers concerned and the result of such verification duly recorded in the prescribed certificate (enclosed) may be sent to this office, within 15 days from the date of issue of this letter. The present place of posting may also please be checked and if any discrepancy found, the correct place of posting as on 01-08-2023 may please be reported.

05. Further the officers may be informed that the seniority list now issued is subject to outcome of pending cases, if any, in various judicial fora.

06. This is issued with the approval of the Competent Authority.

Yours faithfully,

अनुलग्नक /Encl. : यथोपरि /As above.

**( D. JAYA PRIYA )**  
**ADDITIONAL COMMISSIONER ( P&V )**

Copy to:

The Chief Accounts Officer, Pr.CCO, Chennai.

The Superintendent, CF CCA, Pr.CCO, Chennai.

The Superintendent, Computer Section, Chennai North - for displaying in  
the official website.

## ANNEXURE- A

SENIORITY LIST IN THE CADRE OF PRIVATE SECRETARY OF THE COMBINED TAMIL NADU AND PUDUCHERRY CADRE CONTROL AREA AS ON  
01.08.2023

SL_NO.	EMP_CODE	EMP_NAME	CATEGORY	DOB	DOFA	DOC	DOAPG	EDU_QN.	COMMISSIONERATE	DR / PR
1	3881	RATHI K	SC	12/06/1968	03/09/1992	03/02/1995	30/06/2006	HSC	SALEM	PR
2	2292	MALINI A S	GEN	08/05/1965	14/09/1989	03/02/1995	09/07/2008	BCOM	MADURAI	PR
3	4164	CHITRA V R	GEN	12/01/1964	14/08/1989	30/12/1991	26/06/2009	BCOM	CHENNAI APPEALS - I	PR
4	5811	MALATHY P K	GEN-PH	15/12/1963	23/03/1992	16/08/1996	11/10/2010	M.A.,	PR.CCO - LOAN TO DGPM	PR
5	6135	SUJA P	SC	08/08/1972	23/10/1992	06/07/1994	30/09/2013	SSLC	CHENNAI AUDIT-I	PR
6	5716	MEHALA EZHILARASI C	SC	28/06/1972	04/06/1998	04/06/2000	18/09/2013	BSC	PUDUCHERRY	PR
7	2984	NIRMALA L	OBC	25/12/1971	24/09/1998	24/09/2000	25/09/2013	BCOM	PR.CCO (DGGSTI CHENNAI)	PR
8	6080	SRIVIDHYA M	GEN	25/02/1975	29/09/1999	29/09/2001	25/09/2013	BCOM	Pr.CCO (on loan basis to DGGI, CZU)	PR
9	6050	VANI P V	GEN	02/05/1978	30/09/1998	30/09/2000	07/10/2014	BCOM	COIMBATORE AUDIT	PR
10	6067	VIJAYALAKSHMI R	GEN	11/02/1977	13/07/1998	13/07/2000	23/10/2015	BSC	PR.CCO , CHENNAI	PR
11	2246	NALINI M	OBC	12/12/1974	22/11/1996	22/11/1998	01/07/2016	B.COM	TRICHY GST	PR
12	6195	JOHN SELVAKUMAR D	GEN	21/02/1976	09/07/1998	09/07/2000	01/07/2016	BSC	MADURAI	PR
13	6688	KAVITHA S	GEN	23.03.1971	13.10.2004	13/10/2006	30/06/2016	BSC	CHENNAI APPEALS - II	PR

File No.:GCCO/II/34/12/2023-CCAESTT

**ANNEXURE- B**

**THE LIST OF PRIVATE SECRETARY AVAILABLE IN THE SENIORITY LIST AS ON 01.01.2021 BUT VACATED DURING THE PERIOD BETWEEN  
01.01.2021 TO 01.08.2023.**

<b>SEN_ NO.</b>	<b>EMP_ CODE</b>	<b>EMP_NAME</b>	<b>CATE_ GORY</b>	<b>DOB</b>	<b>DOFA</b>	<b>DOC</b>	<b>DOAPG</b>	<b>EDU_ QN.</b>	<b>COMM'TE</b>	<b>REMARKS</b>
1	6669	ANUSUYA I	OBC	10/03/1962	01/07/2003	01/07/2005	11.03.2019	BA	COIMBATORE ( on loan basis to MADURAI )	RETIRED ON SUPERANNUATION