



माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रमाण मुख्य आयुक्त कार्यालय  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE  
केन्द्रीय माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुचेरी  
CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY  
जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034  
GST BHAWAN, No. 26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034  
ई - मेल / E-mail: cca.estt.section@gmail.com / ccaestt-prcco@gov.in  
दूरभाष / Ph. No.: 044-28331011 फैक्स / Fax No.: 044-28331015

75  
आज़ादी का  
अमृत महोत्सव

GCCO/CCA/RECR/21/2022-CCAESTT-O/o Pr CC-CGST-ZONE-CHENNAI

NOTICE

Sub: Third and Final Chance - Allocation of Tax Assistants recommended for appointment by the SSC on the basis of result of Combined Graduate Level Examination, 2019 - Call letter for Document verification/ Medical Test - Reg.

Ref: This Office letter of even no. dated 29.07.2022

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With reference to the Board's letter F. No. A-12034/SSC/01/2020-Ad.III(B) dated 13.07.2022 allocating Tax Assistants (CBIC) recommended for appointment by the SSC on the basis of results of Combined Graduate Level Examination 2019, the following candidates are granted Third and Final Chance to attend the document verification. The candidates are directed to report to the undersigned at the venue and on the date mentioned hereunder.

| SL NO | NAME                             | ROLL NO.   | RANK. NO | DATE OF DOCUMENT VERIFICATION |
|-------|----------------------------------|------------|----------|-------------------------------|
| 1     | THATICHETLA SATYA DHARMA PHALGUN | 9001021780 | 1752     | 17.10.2022                    |
| 2     | MANSOORI MOHD JUNAID             | 2201291507 | 2114     |                               |
| 3     | KARTIK VATS                      | 2201246496 | 3581     |                               |
| 4     | SAHIL DAHIYA                     | 2201251204 | 3595     |                               |
| 5     | KOTA DEEPAK                      | 8601039593 | 3922     |                               |
| 6     | SACHIN KUMAR NADER               | 2201047079 | 3933     |                               |
| 7     | SHIVANI GUPTA                    | 2201004315 | 3940     |                               |
| 8     | SNEHA                            | 1601000215 | 3954     |                               |
| 9     | CHETAN PANDEY                    | 2003001820 | 3959     |                               |
| 10    | GURRAMKONDA DINESH               | 8006005958 | 3984     |                               |
| 11    | K V S ABHILASH                   | 8601018475 | 3998     |                               |
| 12    | NIKUNJ SHARMA                    | 2405000127 | 4005     |                               |
| 13    | SHIVAM AWASTHI                   | 3009600955 | 4010     |                               |
| 14    | ANKIT SHRAMA                     | 2201250227 | 4015     |                               |
| 15    | SIDHANSHU RAJ KARN               | 3206637259 | 4018     |                               |
| 16    | VAIBHAV TIWARI                   | 3010602076 | 4020     |                               |

|    |                                 |            |      |
|----|---------------------------------|------------|------|
| 17 | NAVDEEP SINGH                   | 2405013253 | 4022 |
| 18 | SHRISHTI AGGARWAL               | 2002018305 | 4023 |
| 19 | SHUBHAM AGRAWAL                 | 3002000531 | 4735 |
| 20 | ANKIT RAWAT                     | 2201065084 | 4920 |
| 21 | CHETAN VERMA                    | 2411007751 | 4931 |
| 22 | RENU                            | 2201146732 | 5044 |
| 23 | MOUMIT BISWAS                   | 5105003533 | 5960 |
| 24 | POOJA JATAV                     | 6006203110 | 6114 |
| 25 | SAGAR                           | 2201003369 | 6133 |
| 26 | SAMBIT KUMAR SAMAL              | 4601003303 | 6141 |
| 27 | PRIYADARSHI JAYDIP<br>ASHOKBHAI | 7001701781 | 6144 |
| 28 | GUGULOTH MOTHILAL               | 8601059675 | 6357 |
| 29 | SON DAVID TONSING               | 5105011474 | 6449 |
| 30 | SHUBHAM MEENA                   | 2405019644 | 6472 |
| 31 | MANSEE JAGRAWAL                 | 2409001908 | 6473 |
| 32 | RAGHUVVEER MEENA                | 2405004041 | 6474 |
| 33 | VIKAS KUMAR MEENA               | 2405029875 | 6475 |
| 34 | BHABANI SHANKAR DAS             | 4610002643 | 6565 |
| 35 | SYAMLAL K                       | 9213013658 | 6746 |
| 36 | ARUNKUMAR R                     | 9211017592 | 6752 |
| 37 | SAJEEVAN C                      | 9202003471 | 6758 |
| 38 | RAJEEV S K                      | 9202006398 | 6765 |
| 39 | JITENDRA KUMAR MEKAP            | 4604005955 | 6767 |

17.10.2022

2. While reporting, the candidates are required to submit the duly filled (by hand) in Attestation forms available in the Chennai Central Excise (<http://centralexcisechennai.gov.in/CCA%20Estt.htm>.) Website in **three sets in original** without fail along with **original** certificates in proof of:

- Matriculation / High School Certificate showing Date of Birth.
- Academic Certificates in support of Educational Qualification.
- Original Caste / Community Certificate in case of SC/ST/OBC in the prescribed form along with the photocopies.
- Income and Asset Certificate in case of EWS candidate.
- Certificate in case of Person with Disabilities (Divyangjan) candidate.
- Character Certificate from two Gazetted officers of the Central or State Government or Stipendiary Magistrates for a minimum period of two years. (3 sets in original)

- g. Identity Certificate from a Gazetted officers of the Central or State Government or Stipendiary Magistrates for a minimum period of two years. (3 sets in original)
- h. Discharge Certificate from previous employer in case the candidate is employed in any of the offices under the Central Government / State Government, Autonomous Body, and Public Sector Undertaking presently. The certificate should be obtained with reference to this notice.
- i. Discharge Certificate in case of Ex-Servicemen.
- j. Aadhaar card and PAN Card
- k. 3 Sets of colour photographs of size 5cm x 7cm to be pasted on the Attestation Forms.

3. The candidates are advised to plan their itinerary for at least 02 working days to complete Document Verification and Medical Examination.

4. If any candidate has been issued any Show Cause Notice (SCN), the reply of SCN along with proof of reply to the SSC should be brought at the time of verification without fail.

5. The candidates have to make their own arrangements for boarding and lodging during the stay. No Travelling or other expenses will be paid by the Department for attending the Certificate verification and Medical Examination.

6. In the event of not reporting on the prescribed date for the Document Verification, it will be presumed that the candidate(s) are not interested in accepting the offer of appointment in the department and your nomination and all consequences arising out of the non-reporting shall come into effect.

7. No further extension of time will be granted and the dossiers will be returned to SSC in the event that the candidate does not report on the appointed day. Any request from the candidates for rescheduling of dates will not be entertained, unless valid reasons exist.

8. Separate intimation to the candidates is being dispatched by Registered Post & Email. The candidates may attend the document verification on the dates mentioned against their names even in case they do not receive the hard copies of this notice. The candidates may download the attestation forms and submit the duly filled in forms at the time of attending document verification.

**VENUE & TIME:**

Office of the Principal Chief Commissioner of GST & Central Excise, Chennai Zone,  
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai- 600034.

Timing: 10:00 A.M.

Note: - For any query please contact on **044-28331011**



(R. Gopalsamy)  
Additional Commissioner (PCCO)

To  
The Individual (By Speed Post)

Encl:

1. Attestation Form
2. Character Certificate
3. Identity Certificate
4. OBC Declaration Certificate
5. Marital Status Certificate

All forms & enclosures can be downloaded from Chennai Central Excise Website -  
<http://www.centralexcisechennai.gov.in/CCA%20Estt.htm>

Copy to:

- The Superintendent (Computer Section), Chennai North for displaying on the website.

## CHARACTER CERTIFICATE

Certified that I have known Shri / Smt. \_\_\_\_\_  
son / wife / daughter of \_\_\_\_\_ for the last  
\_\_\_\_\_ years / months and that to the best of my knowledge and belief he / she  
bears reputable character and has no antecedent which render him / her unsuitable  
for Government employment.

Shri / Smt. \_\_\_\_\_ is not  
related to me.

**Date:**

**Signature:**

**Place:**

**Designation:**

## CHARACTER CERTIFICATE

Certified that I have known Shri / Smt. \_\_\_\_\_  
son / wife / daughter of \_\_\_\_\_ for the last  
\_\_\_\_\_ years / months and that to the best of my knowledge and belief he / she  
bears reputable character and has no antecedent which render him / her unsuitable  
for Government employment.

Shri / Smt. \_\_\_\_\_ is not  
related to me.

**Date:**

**Signature:**

**Place:**

**Designation:**

**Form of declaration to be submitted by OBC Candidate**  
**(in addition to the community certificate)**

I, \_\_\_\_\_ Son/Daughter of Shri.  
\_\_\_\_\_ Resident of village/town/city  
\_\_\_\_\_ district \_\_\_\_\_

State \_\_\_\_\_ hereby declare that I belong to the  
\_\_\_\_\_ community which is recognized as a backward class  
by the Department of Personnel and Training Office memorandum No. 36012/22/93-  
Estt.(SCT) dated 08.09.1993. It is also declared that as on closing date I do not belong  
to persons/sections (Creamy layer) mentioned in column 3 of the Schedule to the  
above referred memorandum dated 08.09.1993, O.M. No. 36033/3/2004-Estt.(Res.)  
dated 9<sup>th</sup> March, 2004, O.M No. 36033/3/2004-Estt. (Res) dated 14<sup>th</sup> October, 2008  
and O.M. No. 36033/1/2013-Estt. (Res.) dated 27<sup>th</sup> May, 2013.

Signature of the Candidate:

Full Name: .....

~~Roll No:~~ .....

Place: .....

Date: .....

Declaration / Undertaking not signed by Candidate will be rejected.

FORM OF DECLARATION (APPLICABLE TO BOTH SEXES)

Shri / Smt. / Kumari \_\_\_\_\_ declares:

- i) That I am unmarried / a widower / a widow.
- ii) That I am married and have only one spouse living.
- iii) That I have entered into and contracted a marriage with another person having a living spouse. Application for grant of exemption is enclosed.
- iv) That I have entered into and contracted a marriage with another person during the life time of my spouse. Application for grant of exemption is enclosed.

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

Date:

Signature

**NOTE:** Please delete clause / clauses not applicable.

\* applicable in the case of clause (i), (ii) & (iii) only.

Application for grant of exemption (vide Para 1 (iii) & (iv) of the declaration)

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sir / Madam,

I request that in view of the reasons stated below, I may be granted exemption from the operation of restriction on the recruitment to service of a person having more than one wife living / wife who is married to a person already having one or more living.

Yours faithfully,

Signature

## ATTESTATION FORM

|   |  |  |             |
|---|--|--|-------------|
| <div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p><b>Affix signed</b><br/>passport size<br/>(5cms X 7 cms)<br/>approx copy of<br/>recent photograph</p> </div> | <p><b>1</b></p> <p><b>2</b></p> <p><b>3</b></p>  | <p style="text-align: center;"><b>“WARNING”</b></p> <p>The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the Government.</p> <p>If detained, arrested, prosecuted, bound down, fines convicted, debarred, acquitted etc., subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the Attestation Form has been sent earlier, failing which, it will be deemed to be suppression of factual information.</p> <p>If the fact that false information has been furnished or that there has been suppression of any factual information in the Attestation Form comes to notice at any time during the service of a person, his/her services would be liable to be terminated.</p> |             |
| 1   | Name in full (in block capitals) with aliases, if any, (Please indicate if you have added or dropped in any stage, any part of your name or surname) | <b>Surname</b>   | <b>Name</b> |
| 2   | Present Address in full (i.e. Village, Thana and District, or House No., Lane/Street/Road & Town):   |  |             |
| 3(a)  | Home Address in full (i.e. Village, Thana and District, or House Number, Lane/Street/ Road and Town and name of District Headquarters)               |  |             |
| (b)   | If originally a resident of Pakistan / Bangladesh (erstwhile East Pakistan) the address in that country and the date of migration to Indian Union.   |  |             |
| 4   | Adhaar Card No. (if available)   |  |             |
| 5   | PAN No. (if available)   |  |             |
| 6   | Nationality  |  |             |
| 7.(a)   | Date of Birth  |  |             |
| (b)   | Present Age  |  |             |
| (c)   | Age at Matriculation   |  |             |
| 8. (a)  | Place of birth, district and state in which situated   |  |             |

|          |   |   |                |   |   |                        |
|----------|---|---|----------------|---|---|------------------------|
| (b)      | District and State to which you belong  |   |                |   |   |                        |
| (c)      | District and State to which your father originally belong   |   |                |   |   |                        |
| 9.(a)    | Your Religion   |   |                |   |   |                        |
| (b)      | Are you a member of a Scheduled Caste /Scheduled Tribe/ Other Backward Classes ? (Answer Yes/No)  |   |                |   |   |                        |
| 10       | Particulars of places (with periods of residences) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after the age of 21 years should be given: |   |                |   |   |                        |
| From     | To  | Residential address in full (i.e. Village, Thana and District, or House No., Lane/Street/Road & Town) |                | Name of the District Headquarters of the place mentioned in the preceding Column. |   |                        |
|          |   |   |                |   |   |                        |
| 11.      | Name (in full & aliases if any)   | Nationality (by birth or domicile)  | Place of birth | Occupation, if employed, give designation and official address                    | Present postal address (if dead, give last address) | Permanent Home address |
| a)Father |   |   |                |   |   |                        |
| b)Mother |   |   |                |   |   |                        |
| c)Spouse |   |   |                |   |   |                        |

|   |  |   |  |  |
|---|--|---|--|--|
| 12.                                       | Information to be furnished with regard to son(s) and/or daughter(s), in case they are studying/living in a Foreign Country:   |   |  |  |
| Name                                      | Nationality (by birth or by domicile)  | Place of birth                                      | Country in which studying/living with full address | Date from which studying/ living in the country mentioned in the previous column |
|   |  |   |  |  |
| 13.                                       | Educational Qualification showing places of education with years in Schools and Colleges since 15 <sup>th</sup> year of age.   |   |  |  |
| Name of School/ College with Full Address |  | Date of entering                                    | Date of leaving                                    | Examination passed   |
|   |  |   |  |  |
| 14. (a)                                   | Are you holding or have any time held an appointment under Central or State Government or a Semi-Government or a Quasi Government body or an autonomous body or a Public Sector Undertaking or a private firm or Institution? If so, give full particulars with date of employment up-to-date  |   |  |  |
| Period                                    |  | Designation and Emoluments and nature of Employment | Full Name and Address of Employer                  | Reasons for leaving previous service   |
| From                                      | To   |   |  |  |
|   |  |   |  |  |
| 14.(b)                                    | <p>If the previous employment was under the Government of India/State Government/ Undertaking owned or controlled by the Government of India or a State Government/an autonomous body/University/Local Body.</p> <p>If you have left service on giving a month's notice under Rule 5 of CCS (Temporary Service) Rules 1965, or any similar corresponding rules, where any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice to termination of service, or at a subsequent date(s), before your service actually terminated?</p> |   |  |  |

|   |   |  |        |
|---|---|--|--------|
| 15. (i)   | (a)   | Have you ever been kept under detention?   | Yes/No |
|   | (b)   | Have you ever been arrested?   | Yes/No |
|   | (c)   | Have you ever been prosecuted? (i.e. has a charge sheet in a criminal case been filed against you in any court of law)   | Yes/No |
|   | (d)   | Is any original case pending against you in any Court of Law at the time of filling up this Attestation Form?  | Yes/No |
|   | (e)   | Have you ever been convicted by a Court of Law for any offence?  | Yes/No |
|   | (f)   | Whether discharged/expelled/withdrawn from any training/institution under the Govt. or otherwise.  | Yes/No |
|   | (g)   | Have you ever been rusticated by any University or any other educational authority/ institution.   | Yes/No |
|   | (h)   | Have you ever been debarred / disqualified by any Public Service Commission/ Staff Selection Commission for any of its examinations/selections?  | Yes/No |
| (ii)  |   | If the answer to any of the above mentioned is 'YES', give full particulars of the case/arrest/detention/fine/conviction sentence/punishment etc., and/or the nature of the case pending in the Court/University/Educational Authority etc., at the time of filling up this attestation form |        |
|   |   |  |        |
| Notes:  | (i)   | Please also see the 'WARNING' at the top of this attestation form.   |        |
|   | (ii)  | Specific answers to each of the questions should be given by striking out 'YES' or 'NO' as the case may be.  |        |
| 16.   | Names of two responsible persons of your locality or two references to whom you are known with Designation, full Address and Mobile/Landline no.) | 1)   |        |
|   |   | 2)   |        |
| <b>DECLARATION</b>  |   |  |        |
| <p>I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.</p> <p>I am not aware of any circumstances which might impair my fitness for employment under Government.</p> |   |  |        |
| Place:  |   |  |        |
| Date:   |   | Signature of the candidate   |        |

**The Attestation Form should be complete in all respects. Incomplete forms will be summarily rejected.**

## IDENTITY CERTIFICATE

CETIFICATE TO BE SIGNED BY ONE OF THE FOLLOWING:-

- i) Gazetted Officers of Central of State Government.
- ii) Members of Parliament or State Legislature belonging to the Constituency where the candidate or his parent/guardian is ordinarily resident:
- iii) Sub-Divisional Magistrate/Officers
- iv) Tahsildars or Naib/Deputy Tahsildars authorized to exercise Magisterial powers;
- v) Principal/Headmaster of the recognised School/College/Institution where the candidate studied last.
- vi) Block Development Officers      vii) Post Masters      viii) Panchayat Inspectors

Certified that I have known Shri./Smt/Kum. \_\_\_\_\_

son/daughter of Shri. \_\_\_\_\_ for the past \_\_\_\_\_ years and \_\_\_\_\_ months and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

PLACE:

SIGNATURE

DATE:

Designation or Status & Address

TO BE FILLED BY THE OFFICE

- i) Name, Designation and Full Address of the appointing authority
- ii) Post for which the candidate is being considered