माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE
चेन्नई अंचल : तमिलनाडु एवं पुदुच्चेरी
CHENNAI ZONE : TAMILNADU & PUDUCHERRY
जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई – 600 034
GST BHAWAN, No. 26/1, MAHATHMA GANDHI ROAD, CHENNAI – 600 034
ई – मेल / E-mail: cca.estt.section@gmail.com / ccaestt-prcco@gov.in
दूरभाष / Ph. No.: 044-28331011 फैक्स / Fax No.: 044-28331015

I/1238305/2023

File No.: GCCO/II/3/11/2023-CCAESTT-O/o Pr CC-CGST-ZONE-CHENNAI

To
The Chief Commissioner of Customs (Preventive) Trichy.

The Principal Commissioner / Commissioner, GST & Central Excise,
Chennai North / South/ Outer / Chennai Audit-I/II/Appeals-I/II/
Puducherry/ Coimbatore/Madurai/Salem/Trichy/Coimbatore Audit/Appeals.

The Commissioner of Customs (Prev), Trichy /Tuticorin Customs

Sir/Madam,

Sub: AGT 2023 - Displaying the due list of Executive Assistants who have completed tenure in their respective Commissionerate - reg.

*****

In terms of Transfer Policy 2022 for Ministerial Cadre which was issued on 20.05.2022, the list of Executive Assistant who have completed their prescribed tenures in the respective Commissionerate and the Commissionerate formation spread across different stations has been drawn and enclosed as Annexure -A. The actual Postings and Transfers of all officers will be done as per the norms mentioned in Transfer Policy 2022.

2. Further, Officers enclosed in Annexure B have been promoted to the grade of Executive Assistant on In-situ basis vide this office Order No. 09/2023 dated 24.01.2023. Regular posting order has to be issued to these promoted Officers. As per Para 4.4 of the Policy, the Officers on promotion are liable for transfer on promotion from one cadre to the higher cadre

3. All the Principal Commissioners / Commissioners are requested to circulate the said lists to the Executive Assistant concerned and discrepancies, if any, may be brought to the notice of this office immediately on or before 31.03.2023.

4. All the Principal Commissioners / Commissioners may also verify the correctness of the data of the remaining officers (not reflected in the above lists) with reference to the Transfer Policy 2022 and if any of the officer is left out in the above list, the same may be brought to the attention of this office.

5. ***Representations, if any, received from Executive Assistant (including the officers promoted during 2023 vide Order No. 09/2023 dated 24.01.2023) requesting retention / transfer should be submitted only through the Google Form which has been sent by Email to all Commissionerates on or before 07.04.2023***. No cognizance shall be taken of representations received after the last date of receipt of representations for AGT 2023.

6. This issues with approval of the Principal Chief Commissioner of CGST & Central Excise, Chennai Cadre Control Zone.

Encl: As above.

Signed by R Gopalsamy
Date: 30-03-2023 18:01:50

Yours faithfully

(R. Gopalsamy)
Additional Commissioner (CCA)

Copy to:
1. The Additional Commissioner of GST & Central Excise (P&V), Chennai North, incharge of Pr.CCO.
2. The Superintendent (Computer), GST & Central Excise, PCCO for display in official website.

ANNEXURE - A

LIST OF EXECUTIVE ASSISTANT WHO HAVE COMPLETED 4 YEARS OF TENURE IN THE PRESENT COMMISSIONERATE

SL. NO.	EMP. CODE	NAME	DATE OF BIRTH	NAME OF THE COMMISSIONERATE	DATE OF FIRST APPOINTMENT	DATE FROM WHICH CONTINUOUSLY WORKING IN THE PRESENT COMMISSIONERATE	NO OF YEARS OF COMPLETED
1	7929	SIVAKUMAR R	28-10-1972	PR.CCO	01-07-1998	28-08-2013	9 Y,9 M
2	7943	RAJA KUMARAN MD	07-09-1989	MADURAI GST	30-12-2013	14-09-2018	4 Y,8 M

ANNEXURE - B

LIST OF OFFICERS PROMOTED AS EXECUTIVE ASSISTANT ON IN-SITU BASIS VIDE ORDER NO. 09/2023 DATED 24.01.2023

SL. NO.	EMP. CODE	NAME	DATE OF BIRTH	NAME OF THE COMMISSIONERATE	DATE OF FIRST APPOINTMENT	DATE FROM WHICH CONTINUOUSLY WORKING IN THE PRESENT COMMISSIONERATE	NO OF YEARS OF COMPLETED
1	7433	S CHIDAMBARAM	10-05-1966	TRICHY CC(P)	26-04-1996	14-08-2013	9 Y, 9 M
2	7937	VIVEK R	01-10-1988	PUDUCHERRY	12-12-2013	12-12-2013	9 Y, 5 M
3	7939	BRAJ KISHOR SINGH	13-01-1987	PR-CCO, CHENNAI	23-12-2013	17-08-2021	1 Y, 9 M
4	7942	SURJEET KUMAR	06-12-1990	CHENNAI AUDIT - I	23-12-2013	07-10-2022	0 Y, 7 M
5	7946	NISHAD KS	13-12-1983	SALEM	31-12-2013	06-08-2021	1 Y, 9 M
6	7947	CHANDRAN S	04-05-1968	TRICHY CC(P)	16-12-2013	26-09-2022	0 Y, 8 M
7	7972	MANVENDER SINGH DEVAL	06-05-1986	COIMBATORE GST	29-04-2014	27-10-2022	0 Y, 7 M
8	7994	BRIJESH KUMAR YADAV	05-08-1986	PR-CCO, CHENNAI	15-01-2014	29-08-2022	0 Y, 9 M
9	8017	ARUNKUMAR S	27-12-1988	CHENNAI OUTER	09-12-2013	30-09-2022	0 Y, 8 M
10	8035	MANIKANDAN V	01-03-1971	COIMBATORE GST	20-01-2000	25-11-2014	8 Y, 6 M
11	8023	SEELABAI NEELAMALAR J	04-05-1975	CHENNAI AUDIT - II	30-07-2014	12-07-2019	3 Y, 10 M
12	8024	SUNDARRAJAN R	29-12-1983	CHENNAI NORTH	07-10-2014	07-10-2014	8 Y, 7 M
13	8025	SOWMYA KUMARI S	19-03-1991	CHENNAI OUTER	31-07-2014	14-10-2022	0 Y, 7 M
14	8026	YASMIN JUFFERIN M I	19-12-1987	MADURAI GST	04-08-2014	04-08-2014	8 Y, 9 M
15	8034	VASANTHI G	02-08-1964	TRICHY CC(P)	25-06-2012	30-09-2022	0 Y, 8 M