

		Phone No. 28335031/28335065 Fax No. 044-28331050/1015 email : <a href="mailto:ccu-cexchn@nic.in">ccu-cexchn@nic.in</a> <a href="mailto:excisechiefcommissioner@gmail.com">excisechiefcommissioner@gmail.com</a>
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**GOVERNMENT OF INDIA**  
**MINISTRY OF FINANCE / DEPARTMENT OF REVENUE**  
**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST& CENTRAL EXCISE**  
**No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034**

C.No: I/20/03/2016- CCO(Admn)

Date: 23.03.2020

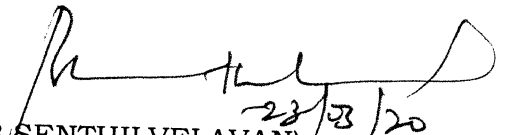
**Sub:** Preventive measures to contain the spread of COVID-19.

I am directed to refer to the Dept of Revenue letter F.No.50050/40/2020/Ad.I dated 23.03.2020 enclosed with DOPT's OM No.11013/9/2014-Estt.(A-III) dated 22.03.2020 wherein it has been directed that a roster of staff required to render essential services within each department may be drawn and they alone may be asked to attend office from 23<sup>rd</sup> March to 31<sup>st</sup> March 2020.

It has been decided that O/o Principal Chief Commissioner, Chennai will function with skeletal staff from 23<sup>rd</sup> March to 31<sup>st</sup> March 2020 unless their attendance is required for some essentiality of work in the office. The Officers/staff should remain available on telephone and other electronic means of communication (email, etc) at all times and shall attend office as and when called for exigencies of work.

However, in addition to the above, during the period the following set of officers may remain available on rotation basis.

Encl: As above.

  
(B. SENTHILVELAVAN) 23/3/20  
ADDITIONAL COMMISSIONER

Copy to:

To all the section heads.

The Superintendent (comp), Chennai North- with the request to upload the same in departmental zonal website.

SECTION NAME	SL. NO.	NAME OF THE OFFICERS	MOBILE NO.	DESIGNATION
BILLS & SB SECTION	1	SAVITHIRI R	9444678241	A.O.
BILLS & SB SECTION	2	R. BABU		TAX ASSISTANT
CCO ESTT/ADMN	3	C KALAIVANI	9710641552	A.O.
STENO TO Pr.CC	4	SACHIN KUMAR	8650648915	STENO GRADE -II
CAT CELL	5	T. JOSHUA	9841009666	SUPERINTENDENT
CPC	6	GANESHAN	9444920969	SUPERINTENDENT
CZO ADMIN	7	JOHN BOSCO	9962157191	HEAD HAVALDAR
INFRASTRUCTURE	8	PAUL SUDHAKAR P	9444819651	SUPERINTENDENT
REVIEW SECTION	9	ANBUHELVAN PANNEERSELVAN	9884172691	SUPERINTENDENT
REVIEW SECTION	10	V ARANGASWAMY	8939915866	SUPERINTENDENT
STATISTICS	11	PATEL SNEHALKUMAR KANUBHAI	9033908507	INSPECTOR
VIGILANCE/CF-CCO	12	ROHAN DNYANDEO SAPKAL	7350110707	INSPECTOR
CZO ADMIN	13	KARUNAKARAN K	9445241960	DRIVER
CCO ESTT/ADMN	14	J ISAAC PREMKUMAR	9841838055	HEAD HAVALDAR
ICT	15	CHIMMULA GEETHA REDDY	9948373568	INSPECTOR
CF - CCA	16	C LOGESHWARI	9941288892	SUPERINTENDENT
CF - CCA	17	V. SRIDEVI	9444499404	SUPERINTENDENT
CAT CELL	18	MADHUKAR REDDY	9705509499	INSPECTOR
CPC	19	POORNIMA SURESH	9840226709	SUPERINTENDENT
CZO ADMIN	20	PRIYADHARSHINI MADHAVAN	9444947416	EXECUTIVE ASSISTANT
REVIEW SECTION	21	M E ARUNACHALESWARAN	9444476655	SUPERINTENDENT
STATISTICS	22	KRISHNAMURTHY	9445379085	SUPERINTENDENT
STATISTICS	23	K. SHRINIVAS	9445641808	INSPECTOR
TECHNICAL	24	BHUVANESH BABERWAL	7871838385	INSPECTOR
TECHNICAL	25	SURESH MOORTHY S		INSPECTOR
VIGILANCE/CF-CCO	26	M ARUL MOZHI	9791181020	SUPERINTENDENT
VIGILANCE/CF-CCO	27	T K GEETHA	9444947939	SUPERINTENDENT
VIGILANCE/CF-CCO	28	DABBIRU SRAVAN	9440414333	INSPECTOR
CZO ADMIN	29	SIVASUBRAMANIAN K	9444240709	DRIVER