

		Phone No. 28331010/28335012 Fax No. 044-28331050/1015 email : <a href="mailto:ccu-cexchn@nic.in">ccu-cexchn@nic.in</a>
---	---	---

**GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE  
TAMILNADU & PUDUCHERRY  
No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034**

C. No. IV/16/504/2018 - CCO GST I

-06-2018

To

The Principal Commissioner/Commissioner of GST & Central Excise,  
Chennai North/South/Outer/Puducherry/Salem/ Coimbatore/Madurai/Trichy,  
Commissioner(Appeals), Chennai I/II, Audit, Chennai I/II,  
Coimbatore(Audit)/Coimbatore(Appeals).

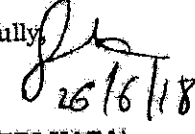
Sir/Madam,

Sub: Celebrating GST week from 01.07.2018 - reg.  
\*\*\*\*\*

Please refer to this office letter of even number dated 25.06.2018 on the above subject. In continuation with the above, please find enclosed the details of programs/events to be conducted for the GST day and also the role assigned to Commissionerates (Ann 1) for making arrangements for the GST day and the tree saplings to be planted at the Office Premises and Residential Quarters (Ann 2). It is requested that the events/programs may conducted as detailed in the annexures. Further, all out efforts may be taken by the Commissionerates in fulfilling the roles assigned to them to make the GST day and week a grand success. **Moreover, the names of Officers recommended for awarding commendation certificates on GST day may also be sent on or before 28.06.2018 without fail.** Further, awarding of commendation certificates and distribution of prizes will be held on 06.07.2018 in Chennai for Commissionerates in Chennai and at the respective HQRS for other Commissionerates. It is also requested to send the approximate expenditure estimated for the above events to the Pr. CCO by email on or before 28.6.2018. It may also be ensured that the number of prizes in respect of Quiz, Debate, Essay Writing, Poster Creating to be kept at 3 for each event. Further, the names of the Prize winners shall be informed to the PR,CCO by email/FAX immediately at the end of the event.

This issues with the approval of the Principal Chief Commissioner, GST & Central Excise, Chennai.

Yours faithfully,

  
*f. Manasa* 26/6/18  
**(MANASA GANGOTRI KATA)**  
**JOINT COMMISSIONER(CCO)**

Copy to :

The Pr. ADG/ADG,  
DGGSTI/DG(Sys)/DG(GST), DGTPS, DG(Audit)/DG,NAEM/DG,AV/DEP  
with a request to inform the officers under their charge for participation in the events.

*All sections/ PS to Pr. CCO in CCO, Chennai.*

ANNEXURE 2

**GST DAY / WEEK CELEBRATION FROM 01.07.2018 TO 07.07.2018**

**TAMIL NADU & PUDUCHERRY ZONE**

**PROGRAMMES AND WORK DISTRIBUTION**

**GST DAY CELEBRATION ON 01.07.2018 IN CHENNAI FROM 1700 HRS. ONWARDS**

**(PARTICIPATING COMMISSIONERATES, CHENNAI (NORTH), CHENNAI (SOUTH), CHENNAI (OUTER),**

**CHENNAI AUDIT - I & II, CHENNAI APPEALS I & II)**

SL. NO.	DESCRIPTION OF ACTIVITY	ORGANISING COMMISSIONERATE	REMARKS
1	Printing of Invitations, inviting Trade Bodies, RAC members in Chennai, State Govt. Officials.	Pr. CCO, Chennai	
2	Venue Fixing (250 to 300 persons), Inviting Retired Departmental Officers(ADCs & above), Providing Transport and protocol arrangements, Barriers, Photo and Video arrangements, stage Arrangements including Audio Systems, Mementos and bouquets.	Chennai (North)	
3	Cultural Programmes	Chennai (South)	
4	Catering Arrangements	Chennai(Outer)	

**GST WEEK CELEBRATION FROM 02.07.2018 TO 07.07.2018**

**Participating Commissionerates: All Commissionerates in TN & PDY Zone including Audit and Appeals.  
Closing Ceremony on 06.07.2018**

1	Quiz, Essay Writing Competition, Drawing Competitions, Industry visit etc. to be organized in Schools on 03.07.2018  # Prize distribution on 06.07.2018	Chennai (Outer) in Chennai and respective Commissionerates outside Chennai	Common Topic like GST - Its achievements, Journey so far, Challenges ahead and way forward.
2	Debates, discussions and Competitions such as Essay writing, poster creation etc. among Officers and Staff on 04.07.2018  # Prize distribution on 06.07.2018	1.All Commissionerates. Pr. CCO, Chennai(North), Appeals I in Nungambakkam Buildings . 2.Chennai(South), Audit II in MHU Buildings, Nandanam. 3.Chennai(Outer), Appeals II in Newry Towers Buildings, Anna Nagar. 3.Audit I in their HQRS 4. All other Commissionerates (outside Chennai) Separately	
3	Panel discussion on 05.07.2018	Chennai (Outer) and Chennai(South) in Chennai and respective Commissionerates outside Chennai.	Inviting academicians, journalists, Trade Representatives etc. may be considered.
4	Planting of tree saplings on 05.07.2018. # Goal is to plant 365 saplings all over TN & Pdy.	All Commissionerates including Audit and Appeals	No. of Saplings to be planted is annexed in the enclosure.
5	Press Conference, Distribution of Prizes, Concluding of the GST Week on 06.07.2018.	Chennai (North) in Chennai and respective Commissionerates outside Chennai.	
6	GST Marathon on 07.07.2018 (Morning)	Chennai (Outer) in Chennai and respective Commissionerates outside Chennai.	Date of Marathon may be adjusted according to convenience.

Name of Office	Location	No. Of Saplings	Location of Residential Accomodation	No. Of Saplings
Pr.CCO	Nungambakkam	5		0
Chennai(North)	Nungambakkam	15	Anna Nagar	15
	Teynampet	5	Shanthi Colony	10
			Mogappair	5
Chennai(South)	Nandanam	15		
Chennai(Outer)	Newry Towers, Anna Nagar	5		
	Mogappair	5		
	Ranipet	15	Ranipet	10
	Vellore	10	Vellore	10
Puducherry	Puducherry	10	Puducherry	10
	Karaikal	10	Karaikal	5
Coimbatore	Coimbatore	10	Coimbatore	15
	Pollachi	5		
Salem	Salem	13	Salem	5
	Erpde	6	Hosur	15
	Hosur	10		
Trichy	Trichy	15	Trichy	10
	Thanjavur	10	Thanjavur	5
Madurai	Madurai	15	Madurai	10
	Virudunagar	5	Virudunagar	5
	Rajapalayam	5	Rajapalayam	5
	Sivakasi	5		
	Sattur	3		
	Trinelveli	5	Trinelveli	10
	Tuticorin	5		
	Tenkasi	3		
Audit I	Anna Nagar	5		
Coimbatore.Audit	Coimbatore	5		
	Total	220		145